





FEDERATION INTERNATIONALE DE L'AUTOMOBILE



PART 1/2: CREATION OF ACCOUNT



FEDERATION INTERNATIONALE DE L'AUTOMOBILE



Please go on the official website:

https://registrations.fia.com/hhc







FEDERATION INTERNATIONALE DE L'AUTOMOBILE

LOGIN

| | Please identify yourself: | Not the first time here? Thank you to login and |
|------------|---|---|
| User name: | | go straight to Step 7. |
| Password: | | |
| | Sign In | Your first connection? Click here to create your account. |
| | account <u>Click here</u> ssword <u>Click here</u> | , can account |



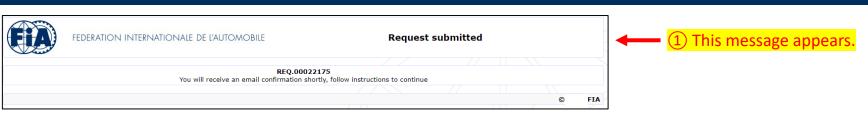
- Step 2 -



| | | 1 Thank you to complete | |
|--------------------|------------------------------------|---|---------------------|
| FIA | federation internationale de l'aut | omobile Account re | egistration request |
| View 1 | if you don't have any, you | | |
| Account Informat | can insert a dash «-». | | Mandatory fields * |
| Company name * | | | |
| Civility | - 🔻 | Prefered lang. * | • |
| Last name * | | First name | |
| Information | | | |
| Address 1 * | | Phone 1 * | |
| Address 2 | | Phone 2 | |
| P.O. Box | | You can indicate the same email | |
| Post code * | | address in these 3 fields. | |
| City * | | Mobile 1 | |
| Region | | Mobile 2 | |
| Country * | - v | | |
| E-mail 1 * | | E-mail 1 conf. * | |
| | THIS ADDRESS WILL BE YOUR LOGIN | Tick the box «I am not | |
| Your FIA contact * | | | |
| | | a robot» (if you aren't). | |
| Prove you're | e not a robot | | |
| Send R | Je ne suis pas un robo | t reCAPTCHA Confidentialité - Conditions | |
| | (3) Click on « | Send Request». | © : FIA |

- Step 3 -





2 Please go on your e-mailbox and open the last email received:

FIAEntry <FIAEntry@fia.com>

A request has been sent by yourself or on your behalf for the creation of an FIA web account.

Please click the link below to receive your password and activate the account.

Thank you

FIA IT Team

Disclaimer:
This is a system generated e-mail.
Please do not reply.

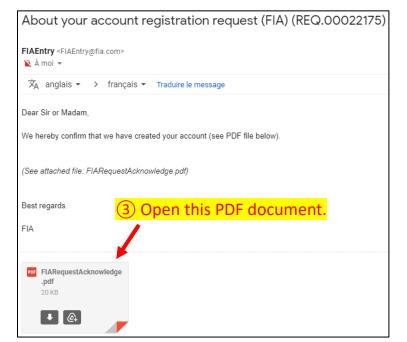
3 Click on this link.



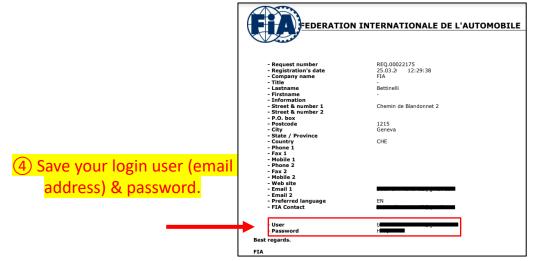




2 Please go on your e-mailbox and open the last email received:



Your account has now been created!





PART 2/2: REGISTRATION



FEDERATION INTERNATIONALE DE L'AUTOMOBILE



Please go back to the official website:

https://registrations.fia.com/hhc

- Step 6 -





FEDERATION INTERNATIONALE DE L'AUTOMOBILE

LOGIN

FIA

| User name: Password: | Please identify yourself: Sign In | Thank you to login with the email provided and the password received in your e-mailbox (see step 4). |
|-------------------------|--|--|
| | account <u>Click here</u> sword <u>Click here</u> | |

- Step 7 -



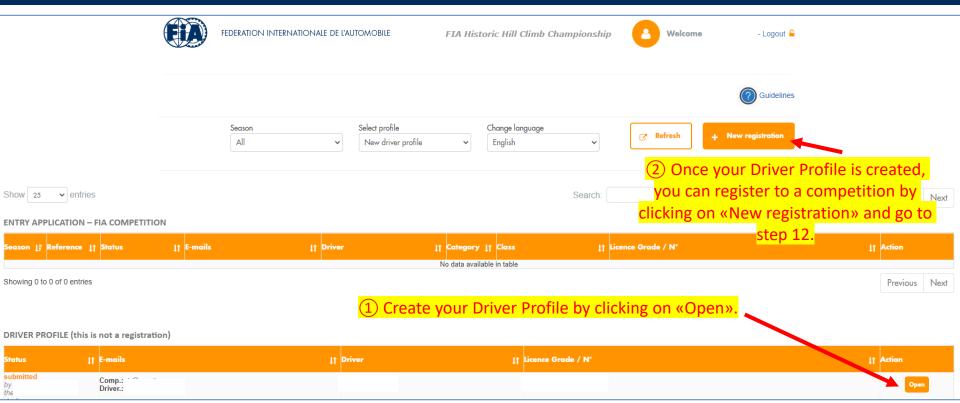
| | FEDERATION | Internationale de l'automobile | FIA Historic Hill Climb Chan | npionship | - Logout • You can download these guidel |
|---|---|--------------------------------|--|-----------------------|---|
| | | You can chang | e the language. | | (7) Guidelines |
| | Season All | Select profile New driver | Change language profile English | ✓ Refresh | New registration |
| Show 25 ventries ENTRY APPLICATION – FIA COMPETI | This table garegistrations | | | Search: | Previous Next |
| Season [F Reference † Status | I† E-mails | 17 Driver | [] Category [] Class No data available in table |]† Licence Grade / N° | [] Action |
| Showing 0 to 0 of 0 entries DRIVER PROFILE (this is not a registre | This table corres your driver profi up your data. | | ivo uata available III (dule | | Previous Next |
| Status Į† E-mails | | ‡† Driver | <u> </u> | io / N° | [] Action |

The **driver profile** is a basis for creating your profile and storing your data. When you register for each competition, you can use it without refilling everything, which will save you time. This is **not** a registration.

The Driver profile is done once for all the season, you don't have to do it again. For any other registration in the FIA EHC, you can skip this step and go directly to «New Registration» to select the competition and fill in some missing information (Paddock information, Entry fees, ICE Contact, Declarations).

- Step 7 -

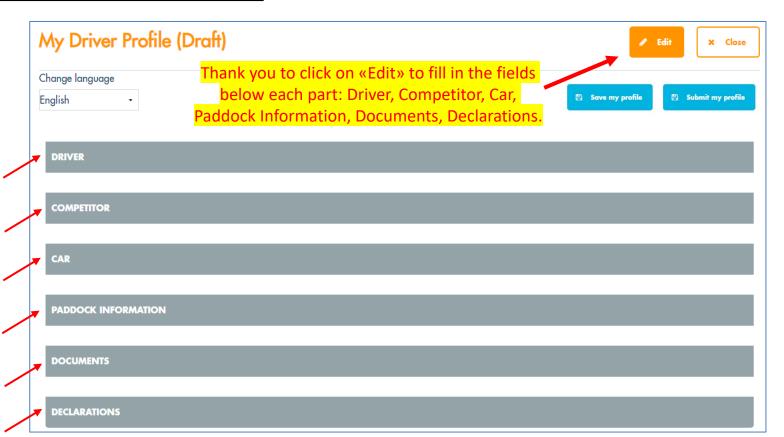








1- Creation of Driver Profile



- Step 9 -



| Please first select the type of file you want to upload No type selected > International Driver Licence * International Competitor Licence * Car Driving Licence * First page of FIA Historic Technical Passport (HTP) * Driver's Declarations and Undertakings * Driver identity photo (portrait) Photo car Other File name Created on IntDrvLic.jpg 23/1 11:21 11:21 12:31 13:31 14:21 15:31 16:CarDrvLic.bmp 23/1 11:21 17:31 18:STARGHTP.jpg 23/1 11:22 18:LARATIONS |
|--|
| No type selected > |
| International Driver Licence * International Competitor Licence * Car Driving Licence * First page of FIA Historic Technical Passport (HTP) * Driver's Declarations and Undertakings * Driver identity photo (portrait) Photo car Other File name InIDruic.jpg 23/1 11:21 IntComptic.jpg 23/1 11:21 IntComptic.jpg 23/1 11:21 FirstPageHTP.jpg 23/1 11:22 PhotoDriver.jpg 11:22 IntComptic.jpg 11: |
| International Competitor Licence * Car Driving Licence * First page of FIA Historic Technical Passport (HTP) * Driver's Declarations and Undertakings * Driver identity photo (portrait) Photo car Other File name IntDrvLic.jpg 23/i 11:21 IntCompLic.jpg 23/i 11:21 FirstPageHTP.jpg 23/i 11:22 TirstPageHTP.jpg 23/i 11:22 |
| InIDrvic.jpg 23/1 11:21 11 12 13 13 14 15 15 15 15 15 15 15 |
| IntComptic.jpg 23/1 11:21 11 12 13 13 14 15 15 15 15 15 15 15 |
| CarDrvLic.bmp 23/1 11:21 11:21 11:21 11:22 |
| FirstPageHTP.jpg 23/I 11:22 |
| PhotoDriver.jpg 23/i 11:22 till |
| |
| LARATIONS |
| |

1 At the end of the form, thank you to upload the mandatory documents and tick on the Data Protection box.

2 Don't forget to Submit your profile.

- Step 9 -



① Download the file «Drivers Declarations and Undertakings» DECLARATIONS

Data Protection Notice:

we fully understand and accept all declarations made in this declaration section

The FIA handles your personal data (and the personal data of other individuals referred to in the entry form) in accordance with the Data Protection Notice.

TREAD THE DATA PROTECTION NOTICE

I confirm that I have read the Data Protection Notice carefully and have also made this notice available to the individuals referred to in the entry form.
Where an individual referred to in the form is a minor, I also confirm that I am their legal representative and have explained the contents of this notice to them

<u>Driver Declaration and Undertakings</u>

As per FIA Sporting Regulations Art. 22.5, Drivers and Co-drivers must sign the Driver's declarations and undertakings form.

This document must be signed and uploaded in the "Documents" section of this online registration form.

DRIVER'S DECLARATIONS AND UNDERTAKINGS FORM

.

Other

🛕 🗹 I acknowledge to have read carefully this document and to have signed it before to send it to the FIA Hill Climb Department

DOCUMENTS

You can upload here all the required documents (photos should be copyright free, high resolution, min. 1000 KB, format JPEG)

Upload:

Please first select the type of file you want to upload

< No type selected >

International Driver Licence *

International Competitor Licence *

Car Driving Licence *

First page of FIA Historic Technical Passport (HTP) *

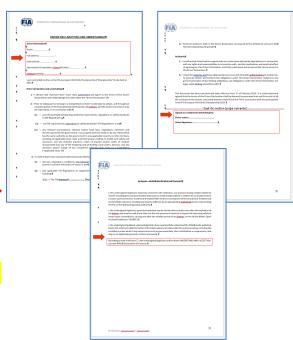
Driver's Declarations and Undertakings *

Driver identity photo (partrait)

Photo car

3 Upload the file in your "documents" section

2 Complete, sign and scan the documents



From 2023, the Driver must download the **DRIVERS DECLARATIONS AND UNDERTAKINGS FORM** (Section «

Déclarations»)



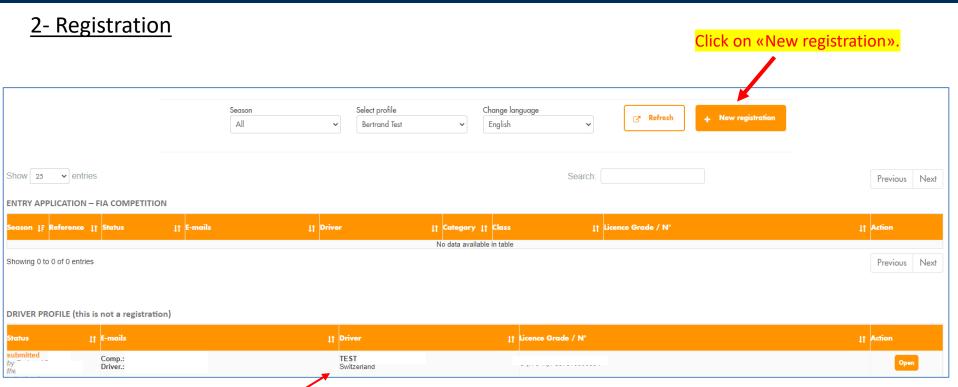
- Step 10 -











Your Driver Profile is here.



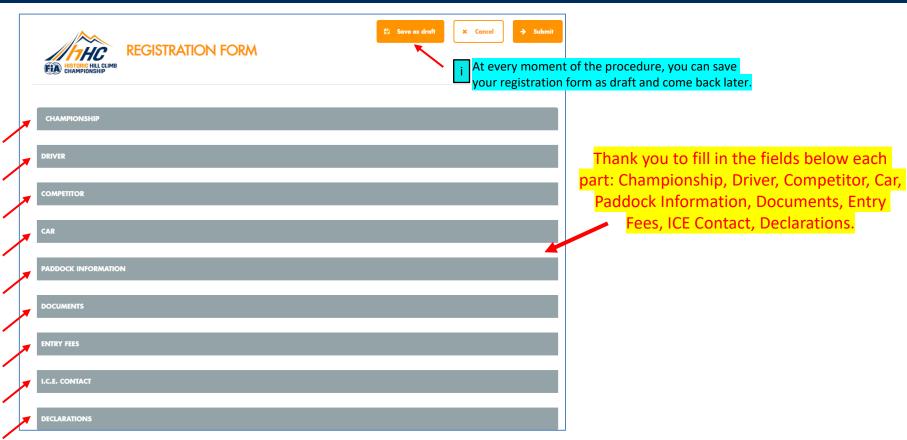


| | | | CATEGORY / GROUP / CLASS | | | | |
|----------------------------------|--------------------------------------|--------------|--------------------------|--|--|-------------------------------|--|
| | You arrive o | n this page. | | | | | |
| | | | | | Category * | No value selected | |
| / <u>&</u> | | e e | Save as draft × Cancel | Submit | Group * | No value selected | |
| HISTORIC HILL CLIMB CHAMPIONSHIP | REGISTRATION FORM | | | | Class * | No value selected | |
| CHAMPIUNSHIP | | | | | START NUMBER | | |
| CHAMPIONSHIP | | | | | | | |
| | | | | | Start Number | | |
| Inscription num | HHC.21 | Status | Draft | | Comments | | |
| Calendar | International Sporting Calendar | Competition | No value selected | • | | | |
| Championship | FIA Historic Hill Climb Championship | | | | | | |
| | | | | | | | |
| 1 | Start by selecting the | 2 | | | DATA TRANSFER | | |
| competition for which you | | | | You can take up all the information fr | om the selected profile in one click. It concerns driver | r's data, Competitor's, Car's | |
| register. | | | | Initialize from the driver's data | | | |

2 Once you have selected your Category/Group/Class, please click on «Initialize from the driver's data» in order to upload personal information from your Driver Profile and not have to fill it again.

- Step 13 -





- Step 14 -



| DOCUMENTS | | |
|----------------|---|---|
| You can upload | here all the required documents (photos should be copyright free, high resolution, min. 1000 KB, format JPEG) | Be careful to have the correct Year licence with the |
| Upload: | Please first select the type of file you want to upload | correct grade (refer to the Supplementary Regulations). |
| | < No type selected > International Driver Licence * International Competitor Licence * Car Driving Licence * | |
| | First page of FIA Historic Technical Passport (HTP) * Driver's Declarations and Undertakings * Driver identity photo (portrait) | ENTRY FEES |
| | Photo car Other | Payment is made only to the event organizer and not to the FIA |
| | | 2. Payment * |
| | Thank you to select an option so that the amount the Entry fee appears. | Entry fee in EUR O.00 With the organiser's optional advertising * Without the organiser's optional advertising * |

- Step 15 -



DECLARATIONS

> Please read and accept the following declarations

PROVISIONS

I am fully aware of provisions in Article 6 of the Supplementary Regulations regarding Insurance provided by the Organiser

✓ I confirm the declaration above

we fully understand and accept all declarations made in this declaration section

Data Protection Notice:

The FIA handles your personal data (and the personal data of other individuals referred to in the entry form) in accordance with the Data Protection Notice.

TREAD THE DATA PROTECTION NOTICE

I confirm that I have read the Data Protection Notice carefully and have also made this notice available to the individuals referred to in the entry form. Where an individual referred to in the form is a minor, I also confirm that I am their legal representative and have explained the contents of this notice to them

<u>Driver Declaration and Undertakings</u>:

As per FIA Sporting Regulations Art. 22.5, Drivers and Co-drivers must sign the Driver's declarations and undertakings form.

This document must be signed and uploaded in the "Documents" section of this online registration form.

MEDRIVER'S DECLARATIONS AND UNDERTAKINGS FORM



✓ I acknowledge to have read carefully this document and to have signed it before to send it to the FIA Hill Climb Department.

Sove as draft
★ Cancel
→ Submit

At the end of the form, once you have ticked on the Data Protection boxes, you can Submit your profile.

<u>Congratulations!</u>
Your form has been submitted!



FOLLOW-UP PROCESS

INTERNATIONALE DE L'AUTOMOBILE

FIA.COM



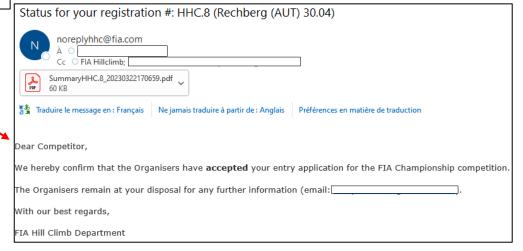
- Next Steps -



| Thank you for applying with the registration #: HHC.8 (Rechberg (AUT) 30.04) |
|---|
| N noreplyhhc@fia.com À C Cc O FIA Hillclimb; |
| SummaryHHC.8_20230320161457.pdf 60 KB |
| Traduire le message en : Français Ne jamais traduire à partir de : Anglais Préférences en matière de traduction |
| Dear Competitor, |
| Please find attached the summary of the information submitted for your registration. |
| The Organisers remain at your disposal for any further information (email: |
| Best regards, FIA Hill Climb Department |

② The organiser will check your data, licence, grade, etc. and will **validate** your registration if everything is fine. You automatically receive a confirmation email, for your information.

① Straight after your submission, you will receive an email informing you that your registration has been **forwarded to the organiser**.



- Next Steps -



| Status for your registration #: HHC.30 (Rechberg (AUT) 30.04) |
|---|
| noreplyhhc@fia.com À Cc FIA Hillclimb; SummaryHHC.30_20230313140519.pdf 59 KB |
| Traduire le message en : Français Ne jamais traduire à partir de : Anglais Préférences en matière de traduction |
| |
| Dear Sir or Madam, |
| Please note that your entry application for the FIA Championship competition has been refused by the Organisers. |
| The Organisers remain at your disposal for any further information (email:). |
| With our best regards, |
| FIA Hill Climb Department |

In case of «**Refusal**» status, thank you to contact the organiser.

If some information submitted is not correct, the organiser will put your form **back to draft** to allow you to modify it. You will receive an email with this information.

Your registration entry has been back to draft, please read e-mail #: EHC.2059 (St Jean du Gard - Col St Pierre (FRA) 10.04) Répondre à tous ← Répondre → Transférer noreplyehcc@fia.com ven. 18.03 Cc FIA Hillclimb; Marion Bettinelli (i) Vous avez transféré ce message le 22.0 Comments on your registration entry EHC.2059 St Jean du Gard - Col St Pierre (FRA) 10.04: Dear Welcome back to the European Championship. It will be great to have you as competitor in May I ask you to contact your ASN about your International Licence Grade? The FIA has changed the International Licence system from In FIA Hill Climbs, drivers/competitors must be holder of an International Licence Grade D for Road (ITD-R or eventually ITC-R) in Category 1 and an International Grade C for Road (ITC-R) in Category 2. Could you please contact your ASN urgently to update your International licence? Please let us know asap if any issues. Thank you and Best Regards, FIA Hill Climb Department



Important notes:

- The **payment** has to be done directly to the organiser, not the FIA.

 The information regarding the fees and modes of payment is detailed in the Registration Form, part «Entry Fees».
- You have to register to each competition separately, one by one. There isn't any registration for the whole Championship.

Thank you!