

# ANNEX 1

## Checklist to be used by the Environmental Observer

Name of the Championship, cup, trophy, challenge or series:	
Name of the Competition:	
Date of the Competition:	
Country:	
Competition run on: [Circuit/closed road/cross-country/off-road]	
Number of Competitors:	
Number of spectators (estimated):	
Organiser and Environmental Officer:	
Name of the Environmental Observer:	

### Compliance Scoring Table

Above standard = 3 Points	Compliant = 2 Points	Partially compliant = 1 Points	Non compliant = 0 Points	Not applicable N/A
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# Checklist 1:

## Before the Competition

Date of completion: .....

(Lines highlighted in grey provide guidance on evaluation)

<b>1. Environmental Management framework</b>				
<b>1.1. Organiser's commitment to environmental sustainability</b>				
a. A person responsible for managing the environmental matters of the Competition has been designated				
<i>Dedicated sustainability manager with clear authority and resources.</i>	<i>Designated individual responsible for environmental matters.</i>	<i>Individual assigned with limited authority or resources for environmental management.</i>	<i>No designated person responsible for environmental matters.</i>	N/A
b. An environmental policy and management plan were developed and communicated internally and externally				
<i>Proactive communication plan to engage stakeholders in sustainability initiatives.</i>	<i>Environmental policy and plan are publicly available and communicated to staff and Participants.</i>	<i>Environmental policy and plan exist but are not easily accessible or widely communicated.</i>	<i>No environmental policy or management plan.</i>	N/A
c. Specific for Rally and Cross-Country Competitions: route defined in consultation with Environmental Officer				
Yes/ No/ N/A				
(Yes = 3 Points; No = 0 Points)				
<b>1.2. Organiser's compliance with national and local legislation relating to the environment</b>				
a. Process established to assess compliance with applicable regulatory requirements				
<i>Exceeds all relevant legal requirements and demonstrates best practices.</i>	<i>Compliant with all relevant environmental legislation.</i>	<i>Minor instances of non-compliance with environmental legislation.</i>	<i>Significant non-compliance with environmental legislation.</i>	N/A
b. Any records of non-compliance with legislation were identified and addressed before the Competition				
<i>Proactive measures taken to prevent recurrence of non-compliance.</i>	<i>All identified non-compliance issues resolved prior to the Competition.</i>	<i>Some non-compliance issues remained unresolved before the Competition.</i>	<i>Non-compliance issues ignored or not addressed.</i>	N/A

### 1.3. Establishment of environmental management plan – measuring and monitoring environmental performance

a. An environmental management plan was delivered to the Observer before the *Competition*.

Plan goes beyond basic requirements and incorporates non-mandatory elements and innovative solutions.	Comprehensive plan addressing all key environmental aspects.	Plan lacks detail or omits key environmental aspects.	No environmental management plan.	N/A

b. The Environmental Management Plan, delivered to the Observer before the *Competition*, includes:

- A precise location and volume of containers with fuel/used oil/other liquids or potentially hazardous waste.

Yes/ No/ N/A

(Yes = 3 Points; No = 0 Points)

- The location and quantity of containers for different streams of non-hazardous waste available for *Competitors* and spectators.

Yes/ No/ N/A

(Yes = 3 Points; No = 0 Points)

- A plan for testing noise levels.

Yes/ No/ N/A

(Yes = 3 Points; No = 0 Points)

- A plan for appropriate signage for *Competitors* and spectators indicating different areas, including waste collection points, car washing areas, drinking water access, protected areas that should not be accessible for the public, etc.

Yes/ No/ N/A

(Yes = 3 Points; No = 0 Points)

- The location and quantity of sanitary facilities, including facilities accessible for people with disabilities, as well as a cleaning plan.

Yes/ No/ N/A

(Yes = 3 Points; No = 0 Points)

- A plan for appropriate waste and wastewater collection to ensure appropriate disposal.

Yes/ No/ N/A

(Yes = 3 Points; No = 0 Points)

- A map of the venue accessible for *Competitors* and spectators, clearly indicating the location of the facilities, including the necessary installations accessible for people with disabilities.

Yes/ No/ N/A

(Yes = 3 Points; No = 0 Points)

- A strategy on environmental communication, specifically awareness-raising activities for *Participants*, as well as a procedure regarding feedback on environmental matters.

Yes/ No/ N/A

(Yes = 3 Points; No = 0 Points)

# Checklist 1 Scoring:

Calculation Instructions	Score element	Formula	Result
<p><b>1. Start with only the questions that matter</b> Ignore any questions marked N/A, you're only scoring the questions that actually apply.</p>	<b>Total Applicable Questions</b>	Count how many questions were scored and were not marked as N/A.	
<p><b>2. Figure out the maximum possible score</b> Each question is worth up to 3 points.</p> <ul style="list-style-type: none"> <li>Multiply the number of applicable questions by 3.</li> </ul>	<b>Maximum Points</b>	$(14 - N/A) \times 3$	
<p><b>3. Add up the points achieved</b> Sum all the scores you gave (0 to 3 per question).</p> <ul style="list-style-type: none"> <li>Skip any N/A questions here too.</li> </ul>	<b>Points Achieved</b>	-	
<p><b>4. Calculate the final percentage</b> Divide Points Achieved by Maximum Points, then multiply by 100</p>	<b>Score (%)</b>	$(\text{Points Achieved} \div \text{Maximum Points}) \times 100$	

# Checklist 2:

## During and after the Competition

Date of completion: .....

(Lines highlighted in grey provide guidance on evaluation)

2. Facilities for Competitors (paddock, service park, etc.)				
<b>2.1. Energy and fuel</b>				
a. Monitoring and recording of energy and fuel consumption in different facilities				
<i>Comprehensive data collected on energy and fuel consumption.</i>	<i>Measurement of energy and fuel consumption from key facilities.</i>	<i>Limited monitoring of energy and fuel consumption.</i>	<i>No or inconsistent monitoring process and data collected.</i>	N/A
b. Information available on source of energy (fossil, renewable)				
<i>Comprehensive data collected on source of energy.</i>	<i>Basic data on energy source available.</i>	<i>Limited information available.</i>	<i>No or inconsistent information available.</i>	N/A
c. If not already required by the FIA regulations applicable to the Competition, the use of sustainable fuel [1] is encouraged for Competitors				
<i>All Competitors required by Organiser to use certified sustainable fuel.</i>	<i>Organiser actively encourages Competitors to use sustainable fuel with guidance.</i>	<i>Sustainable fuel mentioned as an option with limited guidance or support.</i>	<i>No mention or encouragement to use sustainable fuel.</i>	N/A
<b>2.2. Water</b>				
a. Monitoring and recording of water consumption				
<i>Comprehensive data collected on water consumption</i>	<i>Measurement of water consumption from key facilities.</i>	<i>Limited monitoring of water consumption.</i>	<i>No or inconsistent monitoring process and data collected.</i>	N/A
b. Availability of drinking water				
<i>Many designated areas with drinking water, restricting the use of drinking water in single-use containers (where possible).</i>	<i>Clearly marked areas with adequate quantity of drinking water, avoiding drinking water in single-use containers (where possible).</i>	<i>Insufficient availability of drinking water.</i>	<i>No drinking water provided.</i>	N/A

c. Efficient use of water (no over-consumption observed)				
Advanced water-efficiency technologies and practices implemented.	Water saving equipment and practices in place (no over-consumption observed).	Limited implementation of water saving measures and some cases of over-consumption.	No water saving measures implemented and many cases of over-consumption.	N/A
<b>2.3. Waste management</b>				
a. Appropriate use of facilities for separate collection of non-hazardous solid waste				
Clearly labelled facilities for separate waste with regular monitoring.	Adequately used facilities for separate waste collection.	Some cases of improper use of facilities.	No separate waste collection or improper disposal.	N/A
b. Appropriate use of oil/fuel and other hazardous waste collection facilities				
Facilities are clearly labelled, regularly inspected, and no misuse observed.	Adequately used facilities.	Some cases of improper use of facilities.	No separate hazardous waste collection or improper disposal.	N/A
c. Appropriate use of wastewater collection facilities				
Facilities are clearly labelled, regularly inspected, and no misuse observed.	Adequately used facilities for separate wastewater collection.	Some cases of improper use of facilities.	No separate wastewater collection or improper disposal.	N/A

## 2.4. Protection of the soil, groundwater and biodiversity

a. Use of the environmental mat (sufficient size and appropriate material)

<i>All Competitors use mats under vehicles, with proactive measures like training or inspections to prevent contamination.</i>	<i>All Competitors use the environmental mat (sufficient size and appropriate material)</i>	<i>Some Competitors used inappropriate material to protect the soil with no cases of contamination</i>	<i>Cases of absence of environmental mat or inappropriate use leading to soil contamination</i>	N/A

b. Fuel storage and refuelling points are used properly to avoid any spillage and protect the ground from contamination

<i>All fuel storage and refuelling points use best practice measures (drip trays, bunding, absorbent materials) with proactive monitoring and zero incidents.</i>	<i>No cases of improper storage or use of refuelling points.</i>	<i>Some cases of improper storage or use of refuelling points with no cases of contamination.</i>	<i>Cases of improper storage or use of refuelling points leading to soil contamination.</i>	N/A

c. If car washing is permitted, organised car wash facilities are used properly to ensure that the ground is not polluted

<i>All car washing uses designated facilities with full containment and water recycling/treatment systems.</i>	<i>No cases of improper car washing.</i>	<i>Uncontrolled car washing with potential for environmental contamination.</i>	<i>Uncontrolled car washing with revealed environmental contamination.</i>	N/A

d. In case of any fluid/fuel spillages or other environmental accidents, appropriate measures are deployed to maintain the integrity of the area and properly reported

<i>Effective emergency response plan deployed with record retention of all incidents and proactive training.</i>	<i>Effective emergency response plan deployed.</i>	<i>Emergency response plan deployed, some delays with potential for environmental contamination.</i>	<i>No procedure or ineffectively deployed emergency response plan leading to contamination.</i>	N/A

e. The Competition is organised in accordance with the national and local laws related to the protection of biodiversity

<i>Exceeds all relevant legal requirements and demonstrates best practices.</i>	<i>Compliant with all relevant biodiversity legislation.</i>	<i>Minor instances of non-compliance with biodiversity legislation.</i>	<i>Significant non-compliance with biodiversity legislation.</i>	N/A

f. For Rally Events: Location of the Competition avoids any disturbance of local biodiversity where possible				
Competition avoids sensitive biodiversity areas using alternative routes and mitigation measures.	Route is planned to avoid disturbance of local biodiversity where possible.	Some measures are taken to reduce disturbance, but sensitive areas are still impacted.	No consideration is given to avoiding disturbance of local biodiversity.	N/A
g. For Competitions taking place in protected areas: valid permits from local/national authorities are delivered				
All necessary permits obtained and compliance monitored.	Valid permits in place.	Missing or expired permits.	Operating without necessary permits.	N/A
<b>5.1. Noise and air quality</b>				
a. Noise levels were measured and comply with local regulatory requirements, or internationally accepted best practice (if no local requirements)				
Noise management aligned with best practices and regulations.	Compliance with noise level regulations.	Minor exceeding of noise limits.	Significant exceeding of noise limits.	N/A
b. If air quality monitoring is in place, ensure that measured levels of air pollution from the Competition are in compliance with local regulatory requirements, or internationally accepted best practice (if no local requirements)				
Continuous air quality monitoring with public reporting.	Air quality monitoring conducted at key locations.	Limited air quality monitoring or inadequate data.	No air quality monitoring conducted.	N/A

### 3. Facilities for spectators (public areas)

#### 3.1. Water

a. Availability of drinking water

Many designated areas with drinking water, restricting the use of drinking water in single-use containers (where possible).	Clearly marked areas with adequate quantity of drinking water, avoiding drinking water in single-use containers (where possible).	Insufficient availability of drinking water.	No drinking water provided.	N/A

#### 3.2. Waste management

a. Appropriate use of separate collection of non-hazardous solid waste

Clearly labelled facilities for separate waste with regular monitoring.	Adequately used facilities for separate waste collection.	Some cases of improper use of facilities.	No separate waste collection or improper disposal.	N/A

#### 3.3. Protection of the soil, groundwater and biodiversity

a. For Competitions taking place in biodiversity-sensitive areas, awareness among spectators is raised to avoid damage. (Biodiversity-sensitive areas are restricted to spectators.)

Spectator access is fully restricted in biodiversity-sensitive areas with appropriate communication.	Clear indication of main impacts communicated to spectators.	Limited communication on biodiversity.	No communication on biodiversity.	N/A

#### 3.4. Noise and air quality

a. Noise levels were measured and complied with local regulatory requirements, or internationally accepted best practice (if there are no local requirements)

Noise management aligned with best practices and regulations.	Compliance with noise level regulations.	Minor exceeding of noise limits.	Significant exceeding of noise limits.	N/A

b. If air quality monitoring is in place, ensure that measured levels of air pollution from the Competition are in compliance with local regulatory requirements, or internationally accepted best practice (if there are no local requirements)

Continuous air quality monitoring with public reporting.	Air quality monitoring conducted at key locations.	Limited air quality monitoring or inadequate data.	No air quality monitoring conducted.	N/A

## 4. General

### 4.1. Procurement of materials and services

a. The Organiser identified the main categories of purchased resources and their potential significant negative environmental impact

<i>Comprehensive assessment of environmental impacts across the supply chain.</i>	<i>Identification of key environmental impacts from procurement.</i>	<i>Limited consideration of environmental impacts from procurement.</i>	<i>No assessment of environmental impacts from procurement.</i>	N/A

### 4.2. Transport and logistics

a. Established transport/travel plan for the Competition (considering main transport-related issues associated with staff, spectators and Competitors travel)

<i>Detailed transport plan with incentives for sustainable transport options.</i>	<i>Provision of information on public transport and alternative options.</i>	<i>Limited efforts to promote sustainable transport.</i>	<i>No transport plan or consideration for sustainable options.</i>	N/A

### 4.3. Carbon emissions

a. Main sources of carbon emissions resulting from the organisation of the Competition are identified

<i>Comprehensive measurement and reporting of carbon emissions data.</i>	<i>Measurement of carbon emissions from key sources.</i>	<i>Limited carbon emissions monitoring.</i>	<i>No or inconsistent carbon emissions monitoring process.</i>	N/A

### 4.4. Collaboration

a. Organiser shared with the Environmental Observer all available data and information relevant for the assessment, without delay.

<i>Proactive sharing of information.</i>	<i>All requested information is provided in a timely manner.</i>	<i>Delays in providing information or some information withheld.</i>	<i>Failure to provide necessary information.</i>	N/A

\* 'Sustainable fuels' refers to energy sources that can be produced and consumed in a way that minimises negative environmental impacts and reduces greenhouse gas emissions. The collective term 'sustainable fuel' is used for all types of sustainable fuel, which fall into three main categories: advanced biofuels; sustainably produced synthetic fuels (including e-fuels); and recycled carbon fuels (RCFs).

# Checklist 2 Scoring:

Calculation Instructions	Score element	Formula	Result
<p><b>1. Start with only the questions that matter</b> Ignore any questions marked N/A, you're only scoring the questions that actually apply.</p>	<b>Total Applicable Questions</b>	Count how many questions were scored and were not marked as N/A.	
<p><b>2. Figure out the maximum possible score</b> Each question is worth up to 3 points.</p> <ul style="list-style-type: none"> <li>Multiply the number of applicable questions by 3.</li> </ul>	<b>Maximum Points</b>	$(27 - N/A) \times 3$	
<p><b>3. Add up the points achieved</b> Sum all the scores you gave (0 to 3 per question).</p> <ul style="list-style-type: none"> <li>Skip any N/A questions here too.</li> </ul>	<b>Points Achieved</b>	-	
<p><b>4. Calculate the final percentage</b> Divide Points Achieved by Maximum Points, then multiply by 100</p>	<b>Score (%)</b>	$(\text{Points Achieved} \div \text{Maximum Points}) \times 100$	

# Environmental Report Template ( Post Competition):

Date of completion: .....

## Competition Scoring:

	Points Achieved	Maximum Possible Points	Formula	Score(%)
<b>Checklist 1 (Before)</b>			$(\text{Points achieved} \div \text{Max possible points}) \times 100$	
<b>Checklist 2 (During/ After)</b>			$(\text{Points achieved} \div \text{Max possible points}) \times 100$	
<b>Overall Competition Evaluation</b>			$(\text{Total points achieved} \div \text{Total Maximum possible points}) \times 100$	

## Overall Rating:

Rating	Above standard	Compliant	Partially compliant	Non-compliant
<b>Necessary Score</b>	<b>85-100%</b>	<b>70-84%</b>	<b>50-69%</b>	<b>&lt;50%</b>
Assess the Competition's level of compliance using the overall competition score (%). If any critical non-compliance is identified, the overall rating must not exceed Partially compliant.				

# General Competition Summary:

Provide a short overview of the environmental performance of the *Competition*, explaining why the above rating was chosen.

In case of accidents/incidents, use the special report template form (Annex 2) and attach all relevant documents (reports, pictures, drawings, etc.).

## Main Positive Aspects:

List the main strengths observed at the *Competition*

Area	Description

## Main Negative Aspects:

List the most significant issues identified (focus on impact and relevance).

Area	Description

## Recommendations for future Competitions:

Area for improvement	Area to be taken	Priority (High/Moderate/Low)

## Additional Comments:

Include only if necessary

## ANNEX 1 Submission:

This completed report shall be submitted to the following stakeholders:

The FIA Sustainability Team ([sustainability@fia.com](mailto:sustainability@fia.com))

The relevant National Sporting Authority (ASN)

The Competition Organiser

The Appendix should be shared in a timely manner following the Competition.