



FIA ENVIRONMENTAL ACCREDITATION PROGRAMME

FORMAL APPLICATION FORM

FIA Only

GENERAL INSTRUCTIONS

1. BEFORE YOU COMPLETE

Prior to filling in this form, to seek compliance with requirements, the applicant is asked to carefully read the **FIA Environmental Accreditation Guidelines** and use the **Self-Assessment Tool** for relevant guidance.

2. COMPLETE AND SEND THE FORM

This document is your formal application to undergo the audit process in order to become accredited. Once fully completed digitally, it must be returned to **sustainability@fia.com**.

3. ADDITIONAL INFORMATION

After reviewing the form, the FIA Sustainability Team may request additional information (e.g. documents, reports, consumption data) required to finalise the accreditation.

Note: Your formal application will be followed by an audit: For 3-star applicants, the audit will take place on-site at the facility, and for 1-, 2- and 3-star fast track applicants, the audit will be a document review.

4. SEEK SUPPORT

The FIA Sustainability Team remains at your disposal throughout the entire process. In case of any questions or concerns, send your query via email to **sustainability@fia.com**.

SECTION 1: APPLICANT DETAILS

INSTRUCTIONS FOR SECTION 1:

Please complete the following fields and questions

SECTION 1A: ORGANISATION DETAILS

Country

Applicant's Name

Name of the event

(only applicable to event organisers)

Address

Is the address provided also the postal address?

Yes

No

Postal Address

SECTION 1B: CONTACT DETAILS

Role

First Name

Surname

Contact email

Contact Phone

SECTION 2: GENERAL PROGRAMME & ACCREDITATION DETAILS**INSTRUCTIONS FOR SECTION 2:**

Please complete the following questions.

1. What level of accreditation is your organisation applying for?

Date of the application:

2. What stage of the accreditation cycle is your organisation applying for?

3. If necessary, please use the space below to include additional comments in relation to the questions above (up to 450 characters):

4. If your organisation has already obtained any form of environmental accreditation from a local, national or international programme (for example, ISO, EMAS, BS or similar), please provide details here (up to 450 characters):

SECTION 3: ORGANISATION SCOPE

INSTRUCTIONS FOR SECTION 3:

Please specify the activities and scope of your organisation. This will help the FIA to fully understand your profile and proceed with your application.

FAST-TRACK APPLICANT:

If the organisation has a valid ISO 14001 /20121 certificate, which covers the activities of the FIA (ISO scope requirement), it is eligible for a fast-track audit.

Requirements:

ISO CERTIFICATION

Please specify the activities and scope of your organisation. This will help the FIA to fully understand your profile and proceed with your application.

SCOPE

The applicant must ensure that the scope of the ISO certification covers all FIA related activities (e.g. logistics and trackside operations).

ATTACHMENTS

To this form the applicant must attach both the valid ISO certificate and the required scope-description in point 4.3 (ISO requirement).

Any applicant interested in undergoing a fast-track process must adhere to the outlined requirements. Organisations with an ISO certificate that doesn't fully encompass the required activities will need to undergo the standard 3-star process.

SECTION 3A: DEFINING THE SCOPE

1. What type of applicant are you?
- Standard
- Fast-track

The Standard process is intended for 1-, 2-, and 3-star applicants, while the Fast Track process applies only to 3-star applicants holding a valid ISO 14001 /20121 certificate covering FIA-related activities.

2. What type of organisation are you?

Based on the type selected, please provide further details of your organisation and a brief description of its scope, including the main activities, facilities or operations relevant to this application:

SECTION 3A: DEFINING THE SCOPE

3. How many sites do you intend to include in the scope of your FIA accreditation?

Note: Include all relevant sites and departments (offices, production, R&D, etc.). Motor sport applicants should list only motor sport-related activities; fast-track applicants must also cover travel, logistics and trackside operations.

Sites included in the scope

1

Name of the site	Location	Staff on site (FTEs)	ISO 14001 /2012 certification
Activities description		Additional Information (Optional)	

2

Name of the site	Location	Staff on site (FTEs)	ISO 14001 /2012 certification
Activities description		Additional Information (Optional)	

3

Name of the site	Location	Staff on site (FTEs)	ISO 14001 /2012 certification
Activities description		Additional Information (Optional)	

4

Name of the site	Location	Staff on site (FTEs)	ISO 14001 /2012 certification
Activities description		Additional Information (Optional)	

4. Does your ISO certificate(s) cover not only your HQ but also logistics and trackside operations (only for fast-track applicants)?

Note: your organisation must be able to demonstrate that these operations are included in the ISO certificate.

SECTION 4: ALIGNMENT WITH FIA ENVIRONMENTAL ACCREDITATION

INSTRUCTIONS FOR SECTION 4:

Please follow the guidance below:

USE FIA GUIDELINES

FIA Environmental Accreditation Guidelines support you in identifying your degree of alignment against the benchmarks for One-Star, Two-Star and Three-Star.

SEEK COMPLIANCE

Categories in section 4A (Environmental Management) are relevant to all organisations without exception. For section 4B (Key Environmental Impact Areas), some categories may not apply. If that is the case, the rationale for exclusion must be detailed for the relevant impact areas.

PROVIDE EVIDENCE

You will need to support your answers by providing written evidence (up to 450 characters) and indicate if you are able to support your answers with further documentation and to provide general information (description, file names, etc.) about this documentation.

SECTION 4A: CORE PRINCIPLES OF ENVIRONMENTAL MANAGEMENT

Categories in section 4A (Environmental Management) are relevant to all organisations without exception. For section 4B (Key Environmental Impact Areas), some categories may not apply. If that is the case, the rationale for exclusion must be detailed for the relevant impact areas.

1. Environmental management

Please describe current status:

If required, are you able to provide documentation to support your answer?

Yes

No

*If yes, the applicant provides the name and a brief description of the evidence supporting this category.
(e.g. environmental policy - PDF file).*

SECTION 4A: CORE PRINCIPLES OF ENVIRONMENTAL MANAGEMENT**2. Environmental objectives and targets**

Please describe current status:

If required, are you able to provide documentation to support your answer?

Yes

No

*If yes, the applicant provides the name and a brief description of the evidence supporting this category.
(e.g. environmental policy - PDF file).*

3. Communication, training and consultation

Please describe current status:

If required, are you able to provide documentation to support your answer?

Yes

No

*If yes, the applicant provides the name and a brief description of the evidence supporting this category.
(e.g. environmental policy - PDF file).*

4. Compliance with relevant laws and requirements

Please describe current status:

If required, are you able to provide documentation to support your answer?

Yes

No

*If yes, the applicant provides the name and a brief description of the evidence supporting this category.
(e.g. environmental policy - PDF file).*

SECTION 4A: CORE PRINCIPLES OF ENVIRONMENTAL MANAGEMENT**5. Measuring and monitoring environmental performance**

Please describe current status:

If required, are you able to provide documentation to support your answer?

Yes

No

*If yes, the applicant provides the name and a brief description of the evidence supporting this category.
(e.g. environmental policy - PDF file).*

6. Processes for documentation and record keeping

Please describe current status:

If required, are you able to provide documentation to support your answer?

Yes

No

*If yes, the applicant provides the name and a brief description of the evidence supporting this category.
(e.g. environmental policy - PDF file).*

7. Identify key environmental impacts

Please describe current status:

If required, are you able to provide documentation to support your answer?

Yes

No

*If yes, the applicant provides the name and a brief description of the evidence supporting this category.
(e.g. environmental policy - PDF file).*

SECTION 4B: KEY ENVIRONMENTAL IMPACT AREAS

If some of the impact areas have been considered as not relevant for your organisation and have been scoped out, please indicate why.

8. Energy use

Please describe current status:

If required, are you able to provide documentation to support your answer? Yes No

If yes, the applicant provides the name and a brief description of the evidence supporting this category.
(e.g. environmental policy - PDF file).

9. Water consumption

Please describe current status

If required, are you able to provide documentation to support your answer? Yes No

If yes, the applicant provides the name and a brief description of the evidence supporting this category.
(e.g. environmental policy - PDF file).

10. Waste management

Please describe current status

If required, are you able to provide documentation to support your answer? Yes No

If yes, the applicant provides the name and a brief description of the evidence supporting this category.
(e.g. environmental policy - PDF file).

SECTION 4B: KEY ENVIRONMENTAL IMPACT AREAS**11. Ground and water pollution**

Please describe current status:

If required, are you able to provide documentation to support your answer?

Yes

No

*If yes, the applicant provides the name and a brief description of the evidence supporting this category.
(e.g. environmental policy - PDF file).*

12. Design, materials and procurement

Please describe current status:

If required, are you able to provide documentation to support your answer?

Yes

No

*If yes, the applicant provides the name and a brief description of the evidence supporting this category.
(e.g. environmental policy - PDF file).*

13. Transport

Please describe current status:

If required, are you able to provide documentation to support your answer?

Yes

No

*If yes, the applicant provides the name and a brief description of the evidence supporting this category.
(e.g. environmental policy - PDF file).*

SECTION 4B: KEY ENVIRONMENTAL IMPACT AREAS**14. Biodiversity and heritage**

Please describe current status:

If required, are you able to provide documentation to support your answer?

Yes

No

*If yes, the applicant provides the name and a brief description of the evidence supporting this category.
(e.g. environmental policy - PDF file).*

15. Noise

Please describe current status:

If required, are you able to provide documentation to support your answer?

Yes

No

*If yes, the applicant provides the name and a brief description of the evidence supporting this category.
(e.g. environmental policy - PDF file).*

16. Air quality

Please describe current status:

If required, are you able to provide documentation to support your answer?

Yes

No

*If yes, the applicant provides the name and a brief description of the evidence supporting this category.
(e.g. environmental policy - PDF file).*

SECTION 4B: KEY ENVIRONMENTAL IMPACT AREAS

17. Monitoring of carbon emissions

Please describe current status:

If required, are you able to provide documentation to support your answer?

YesNo

*If yes, the applicant provides the name and a brief description of the evidence supporting this category.
(e.g. environmental policy - PDF file).*

SECTION 5: FINANCIAL DETAILS

INSTRUCTIONS FOR SECTION 5:

Please read the information contained in Section 5A and then provide the information requested in Section 5B.

Please review the FIA Environmental Accreditation costs in the
[FIA Environmental Accreditation - Guidelines.](#)

The FIA will issue the applicant with an invoice for the application fee once the evaluation is finalised; the invoice will be payable within 30 days unless otherwise agreed.

SECTION 5A: FINANCIAL INFORMATION

Note that by filling in this form you agree to pay the application or renewal fee on the terms outlined. To allow the FIA to issue an invoice, please provide the following information:

Organisation name

Address

Invoicing contact

VAT number*

** If applicable*

SECTION 6: ADDITIONAL COMMENTS**INSTRUCTIONS FOR SECTION 6:**

If you wish to provide additional information in support of your application (up to 2,500 characters), please use the space below to do so.

SECTION 7: DECLARATION

INSTRUCTIONS FOR SECTION 7:

Please read the declaration below and indicate your acceptance.

We agree that if the FIA provides us with a logo to use in relation to this programme, we shall: (i) use that logo strictly in accordance with the brand guidelines provided by the FIA from time to time; (ii) use that logo only during the period to which our accreditation relates; and (iii) cease to use that logo (and withdraw/remove any associated materials from publication) promptly following any request from the FIA to do so.

We shall keep confidential and not disclose to any third party any information or materials received from the FIA or its third-party suppliers in connection with the programme.

We acknowledge that the accreditation is based on our self-assessment responses and is provided for illustrative purposes only. It does not constitute any endorsement or verification of our policies, procedures, or operations. Any report, feedback, commentary or methodology made available by the FIA or its thirdparty suppliers in connection with the programme should not be relied upon by the organisation or its personnel. The organisation remains solely responsible for its decisions, actions, use of any services or information provided by the FIA or its third-party suppliers, and the organisation's own compliance with applicable laws and regulations. In particular, the FIA makes no representations or warranties of any kind, express or implied, concerning the programme, the accreditation or any intellectual property rights, including, without limitation, warranties of fitness for a particular purpose, or non-infringement or validity of any intellectual property rights.

The organisation hereby indemnifies the FIA, its third-party suppliers and each of their personnel (collectively the "released parties") from any and all claims that any third-party may initiate against any of the FIA-released parties in connection with the organisation's participation in the programme or the organisation's use of the accreditation or the programme logo.

In no event shall any released party be liable for incidental, punitive or consequential damages of any kind, including economic damages or injury to persons or property, or lost revenue or profits, regardless of whether the released party shall be advised, shall have other reason to know or in fact shall know of the possibility of the foregoing.

We agree that the information provided in this form is, to the best of our knowledge and belief, correct at the time of completion of this form. We authorise the FIA to make such enquiries as it considers appropriate and undertake to provide any further information which the FIA requests for the granting of accreditation. We acknowledge that the granting of accreditation will be at the sole discretion of the FIA. We agree to pay the application or renewal fee on the terms outlined in this application. We also undertake to provide any further information that may affect our accreditation level should our situation change at any time during the course of the accreditation period and we acknowledge that a change in our situation may lead to our accreditation level being changed or withdrawn without a refund of our application or renewal fee. We confirm that the person who submits this form for the applicant to the FIA is authorised to do so.

Do you accept the declaration above? Yes No

Note that if you do not accept the declaration, the FIA will not be able to process your application.

The FIA will treat all applicants' information as confidential; however, in order to strengthen the FIA's collective commitment and raise environmental awareness within the FIA and the broad range of FIA stakeholders, do you accept the use of any best practice example (e.g. pictures, figures and reports)?

Yes No

SECTION 8: DATA PROTECTION

The FIA is strongly committed to protecting the privacy of your personal data.

The FIA processes your personal data for the assessment of the present application for the Environmental Accreditation Programme. For more information on how the FIA uses your personal data, your data subject rights and how to exercise them, please see our Privacy Notice, available at <https://www.fia.com/dataprivacy-notice>.

For any question in relation to your rights or how to exercise them, you can contact: sustainability@fia.com

